

NELSON AND COLNE
COLLEGE

Business Centre

EMPLOYER SERVICES

LEISURE AND TOURISM

A LONG-STANDING TRADITION OF EXCELLENCE



Training solutions for Leisure and Tourism

Even during hard financial times, people value their leisure time very highly and therefore, employees who are professional and highly skilled in the leisure and tourism industry will always be in high demand.

If your business is involved with the Leisure Industry, find out more about the wide range of courses we have to offer to your sector – from improving customer service, to developing your IT and administration teams.

Our assessors and trainers have relevant and up-to-date experience of working in the leisure industry and can tailor-make training programmes to ensure that the skills of your employees match the highest aspirations you have for your company! We offer a wide range of high quality training solutions and qualifications aimed at improving the performance of your business.

Apprenticeships and Advanced Apprenticeships

Business and Administration	Business Improvement Techniques
Customer Service	Team Leading
Contact Centre Operations	Leadership and Management
ITQ for Computer Users	

NVQs

Business Administration	IT
Business Improvement Techniques	Management
Call Handling Operations	Team Leading
Customer Service	

Leadership and Management Qualifications

ILM Team Leading Levels 1 & 2
ILM Management Levels 3 & 5

Short Courses

Microsoft IT workshops or 1-to-1 training:

- Access
- PowerPoint
- Excel
- Outlook

Developing professional skills – 1 day course

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**For more information, please contact our
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