

NELSON AND COLNE
COLLEGE

Business Centre

EMPLOYER SERVICES

RETAIL

A LONG-STANDING TRADITION OF EXCELLENCE



Training solutions for Retail

Retail businesses require employees who are hardworking, efficient, professional and above all, able to offer excellent customer service. Our courses can be tailor-made to your specific retail sector and will help you to ensure that your company is a strong competitor.

With a team of dedicated and enthusiastic trainers and assessors, who have extensive experience of working in retail environments, you can be sure that Nelson and Colne College Business Centre can boost the morale of your staff, fill gaps in your company's skills set and ensure that your company is remembered by your customers for all of the right reasons! We offer a wide range of high quality training solutions and qualifications aimed at improving the performance of your business.

Apprenticeships and Advanced Apprenticeships

Retail	Food Service
Customer Service	Professional Cookery
Team Leading	Hospitality Supervision
Leadership and Management	Multi-skilled Hospitality Service
Logistics: Warehousing and Storage	Food Processing and Cooking
Business Improvement Techniques	Accountancy

NVQs

Retail	Advanced Health and Safety
Customer Service	Warehousing and Distribution
Business Administration	Team Leading
Business Improvement Techniques	Accountancy
Health and Safety in the Workplace	Management

Leadership and Management Qualifications

ILM Team Leading Levels 1 & 2
ILM Management Levels 3 & 5

Short Courses

Microsoft IT workshops or 1-to-1 training:

- Access
- Excel
- PowerPoint
- Outlook

Principles of Manual Handling	Food Safety
Certificate in Safe Moving and Handling	Health and Safety in the Workplace
Fist Aid at Work	National Certificate for Personal Licence Holders

NELSON AND COLNE
COLLEGE

Business Centre

Nelson and Colne College
Scotland Road
Nelson
Lancashire
BB9 7YT

**For more information, please contact our
Employer Services Team on 01282 440 317/319**

employer.services@nelson.ac.uk

www.nelson.ac.uk