

Vocational



Level 3

National Extended Diploma in Business

NELSON & COLNE
COLLEGE

SIXTH FORM

DURATION

2 YEARS

STUDY TYPE

FULL-TIME

START DATE

SEPTEMBER 2020

VOCATIONAL ENTRY REQUIREMENTS

5 GCSEs at grade 4 or above including either Mathematics or English, or a Level 2 equivalent in this area and GCSE Mathematics or English at grade 4 or above.

Description

The UK has the sixth largest economy in the world, consisting of micro, small, medium and large businesses and organisations operating across the private, public and third sectors and employing 29.7million people.

On your course, you will study a range of modules which may include topics such as marketing, human resources, business law and financial accounting.

You will complete case studies, projects, presentations and formal assessments. It is an exciting course choice, on which you will be encouraged to think creatively.

This programme will also provide you with strong employability skills which will set you up for your future career or university study. You will also be required to undertake a work experience placement.

What you learn:

Units may include:

- The business environment
- Business resources
- Introduction to marketing
- Business communication
- Business accounting
- Creative product promotion
- Recruitment and selection
- Development planning for a career in business
- Human resource management
- Aspects of contract and business law
- Aspects of the legal system and law-making process
- Understanding health and safety at work
- Understanding retailing
- Starting a small business
- Business markets and the economy

How you will be assessed:

Assessments will take the form of assignments including: presentations, reports, discussions and roleplays. The type and content of these assignments will vary depending on the particular units that are being assessed. They are graded Pass, Merit or Distinction. For every assignment you will receive an assignment brief which will clearly outline what you have to do for the assessment and how you can achieve your grades.

On the BTEC Extended Diploma your final qualification will show three grades e.g. D*D*D*, DMM, MMP. The three grades reflect the fact that your BTEC Extended Diploma is equivalent to three A Levels. Progression onto HE requires a minimum MMM grade profile.