Dear students

I hope you are enjoying the summer and looking forward to receiving your results so you can take the next exciting step in your studies or career. This email contains important information regarding Level 3 Results Day along with some practical advice and guidance regarding the UCAS process.

Results will be emailed to your college email address at **9am** on **Tuesday 10th August.** Alternatively, you can collect your results from college between **8am - 12pm**. We strongly advise that you arrange for someone to be with you when collecting or receiving your results. It can be an emotional experience and it definitely helps to have another person there.

College staff will be available from 8am on Results Day to provide advice and guidance to students needing support with university entry. If you are unable to collect your results from college and require any help, our team will be able to contact you by phone or Teams. Further instructions will be sent with the results email. Support will also be available in the days and weeks following if needed.

If you have applied to university or other higher education Institution, attached is a copy of our Clearing and Adjustment leaflet which contains useful information and guidance in preparing for results day and steps you might need to take if your results are better or worse than anticipated. If you haven’t received the grades you need for your Firm choice, you should check UCAS Track online as soon as possible. Some universities may still accept a student with lower grades or offer an alternative course.

If you are receiving a result for a **BTEC qualification** and wish to appeal, you may do so only if one of the following applies:

* Pearson (the awarding organisation) has made an error
* The college has not followed the correct process or made an error
* The college's QTAG (Qualification-level Teacher Assessed Grade) is unreasonable
* The college has not been fair in its selection of evidence used to determine the QTAG

If you are receiving a result for a **CACHE/NCFE** qualification, the accepted grounds for appeal are:

* The college failed to follow their procedures properly and consistently
* The college or NCFE made and administrative error
* The college made an unreasonable exercise of academic judgement.

If you believe any of these grounds apply, you should contact your tutor or the Exams team at college. Students cannot make appeals directly to awarding organisations (exam boards).

If you are not planning on going to university and have not secured employment or an Apprenticeship, the Careers Zone team at college are on hand to offer further advice and guidance.  They can be contacted by emailing careers@nelsongroup.ac.uk and are available throughout the summer.

Enjoy the rest of your summer and good luck with your next steps towards your future!

Best wishes

**Morag Davis**IAssistant Principal for Technical Curriculum

**Nelson and Colne College Group**

morag.davis@nelsongroup.ac.uk    01282 440 200                   



      

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